

INTERNATIONAL MEDICAL AND TECHNOLOGICAL UNIVERSITY



A SCIENCE AND TECHNOLOGY UNIVERSITY IN TANZANIA

P.O. Box 77594, New Bagamoyo Road, Mbezi Beach Area, Dar es Salaam, Tanzania

DEGREE CERTIFICATE / ACADEMIC TRANSCRIPT REQUEST FORM

INSTRUCTIONS

1. The completed filled-in form must be submitted to the Controller of Examinations Office. (Direct or Electronically)
2. The final Degree Certificates / Academic Transcripts will be processed only after successful completion of the program and paying required fee as mentioned in prospectus for Degree Certificates & Academic Transcripts. No request will be processed unless all financial and other obligations to the University have been fulfilled.
3. The Degree Certificates / Academic Transcripts will be obtained soon after the graduation ceremony.
4. This form will not be processed without the student's signature.
5. Enclose a recent passport size photograph & self-attested copy of Form IV certificate.

REQUEST FOR (PLEASE TICK)

Degree Certificate Academic Transcript

Name of the Student (First / Middle / Last):

Former Name (If Applicable):

University Registration Number:

Sex:

Date of Birth:

Nationality:

Program:

Semester:

Date of Admission:

Date of Graduation:

Mobile No:

Email Address:

Home/Postal Address:

Transferred Institution (s) Previously Attended with Dates (If Applicable):

Student's Signature:

Date:

For Official Use Only

The above mentioned student has cleared all financial commitments to the University till _____ Semester.

Finance Manager

Controller of Examinations